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10 Day Suspension

Date:

Re: daughter/son, GRADE, D.O.B.

Dear PARENT

As we discussed on the DATE/TIME, STUDENT is being suspended from attending school for a period of **ten(10) days**. This suspension is pursuant to section 154 of the Education Act of Saskatchewan.

On DATE (give description of violation).

As indicated in our numerous conversations we are very concerned that STUDENT is at risk for _____ I would strongly suggest that you contact (referral agency information).

Due to STUDENT's continued behavioral and academic issues and considering the school has attempted to assist STUDENT on numerous occasions without success, I am referring STUDENT to our Board of Education's Discipline Committee. This committee will review STUDENT's future placement in the Chinook School Division. Please note that you will be notified with respect to the time, date and location of the meeting. If you have any questions regarding this matter, please feel free to contact me at _____.

Sincerely,

Principal

CC Superintendent of Schools